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You will never live alone



## NOTICE FOR A NATIONAL OPEN INVITATION TO TENDER

No. 28../NOIT/CNPS/DG/CIPM/18 OF 05 NOV 2018.

FOR THE REFECTION WORKS OF THE CEILING, THE PLUMBING INSTALLATIONS AND INTERIOR PAINTS, AND THE CONSTRUCTION OF A GATE AT THE SOCIAL INSURANCE CENTRE OF BAFOUSSAM.

FUNDING: 2018-2022 CNPS Budget Programme

### 1- Subject of the Tender

As part of the preservation and perpetuation of the operating assets of the National Social Insurance Fund, the Director General is launching an Invitation to Tender for the refecton work of the ceiling, the plumbing installations and interior paints, and the construction of a gate at the Social Insurance Centre of Bafoussam.

### 2- Consistency of work

The work covered by this Invitation to Tender concerns in particular the following operations:

- **Site installation:**

Bringing in and out equipment and tools, mobilizing staff, setting up the storage, securing the site, road signs, scaffolding;

- **Complete renovation of the false ceiling inside the floor.**

Complete removal of the false ceiling in place;  
False ceiling in treated Sapelli plywood, including slatted joist with a cross-section of 0.04x0.08 made of hardwood from the country previously treated;  
Supply and application of two coats of varnish.

- **Construction of a gate :**

- Installation,
- excavation,
- backfill, clean
- Cleaning concrete ;
- Béton armé pour semelles, poteaux, chaînage, linteaux, poutres et dalle ;
- Reinforced concrete for pedestals, columns, tie-installations, lintels, beams and slabs;
- Agglos of 20x20x40 stuffed;
- Concrete paving ;
- Agglos of 15x20x40 in elevation ;
- Vertical plastering ;
- Horizontal plastering ;
- Supply and installation of non-slip porcelain stoneware tiles on the floor;
- Supply and installation of earthenware tiles on sills and underframe;
- Supply and application of water-based paint on masonry;
- Aluminium joinery: supply and installation of a door and windows;
- Electricity: construction of an electrical installation consisting of strips, sockets, switches and a circuit breaker.

- **Refreshing of vertical interior paints**

- Preparation of the surfaces to be painted by scraping, levelling, dusting, ginning, sanding and washing with plenty of water, including all types of crack sealing, treatment of any moulds;
- S/A two coats of water-based paint type MAESTRIA acrylic (Vynilex)r on walls including all types of subjection ;
- S/A Oil paint type MAESTRIA solvent (lkartac) on walls and joinery building, color to the choice of user, including all subjections ;
- S/A Marine varnish on wooden structures, including thinner and other subjection.

- **Sanitary plumbing:**

- Resumption of the supply belt with a polypropylene tube of diameter 32 including all subjections;
- Compression piping with a diameter of 20 for connecting of equipment including all elbow, tee, reduction, end cap, shut-off valve and all other constraints;
- General overhaul of black water, wastewater and manhole discharge pipes, including all types of manholes;
- S/I complete WC with presto;
- S/I complete washbasin with presto tap;
- S/I 5mm thickness Mirror;
- F/P toilet paper holder;
- F/P Soap holder ;
- Two coats of marine varnish on wooden structures thus prepared, including any dilution requirements.

### **3- Execution deadline**

The deadlines subject to this operation are set at three (03) months.

### **4- Place of execution**

The works will be carried out at the Bafoussam Social welfare center.

## 5- Allotment

The works are united in a single lot.

## 6- Estimated cost

The estimated cost of the operation at the end of the preliminary studies is **CFAF 29,501,900** (twenty-nine million five hundred and one thousand nine hundred).

## 7- Participation and origin

Participation in this Invitation to Tender is open to any company, a legal entity under Cameroonian law, with proven experience in this type of work.

## 8- Funding

The works covered by this Invitation to Tender are financed by the **2018-2022 programme budget** of the National Social Insurance Fund in the 2018-2022 programme budget on budget line **7-2D2206**, in accordance with programme **P112**.

## 9- Tender Deposit

Each Tenderer must attach to his administrative documents, a Tender Deposit issued by a first-class bank approved by the Ministry of Finance, specifying the amount of **590,000 (five hundred and ninety thousand) CFA francs**. The said guarantee shall be valid for thirty (30) days beyond the original date of validity of the offers.

## 10- Consultation of the Tender File

The file can be consulted in the contract journal, on CNPS website at [WWW.CNPS.CM](http://WWW.CNPS.CM) and by displaying.

## 11- Acquisition of the Tender File

The file may be obtained from the Service of Contracts located at the 9<sup>th</sup> floor, room 903 of CNPS Head Office building at the Independence Square, as soon as this notice is published, against presentation of a receipt for the payment of a non-refundable sum of **50,000 (fifty thousand) CFA francs** into the Special Account in the name of CNPS **No. 1003 3052 0707 0070 00003 - 93** opened in the books of **UNITED BANK OF AFRICA (UBA)**.

When withdrawing the file, Tenderers must in all cases register by leaving their full address (post office box, telephone).

## **12- Submission of Tenders**

Each Tender written in French or English in four (04) copies, one (01) original and three (03) copies marked as such, must reach the Service of Contracts no later than **27 NOV 2018 at 2 p.m.** local time and must bear the indication:

**« NATIONAL OPEN INVITATION TO TENDER  
No. ...28.../NOIT/CNPS/DG/CIPM/18 OF 05 NOV 2018  
FOR THE REFECTION WORKS OF THE CEILING, THE PLUMBING  
INSTALLATIONS AND INTERIOR PAINTS, AND THE CONSTRUCTION OF A  
GATE AT THE SOCIAL INSURANCE CENTRE OF BAFOUSSAM  
TO BE OPENED DURING COUNTING SESSION ONLY »**

## **13- Admissibility of Tenders**

Under penalty of rejection, the required documents in the administrative file must be produced in originals or certified true copies by the issuing Service or an administrative authority, in accordance with the provisions of the Specific Rules of the Invitation to Tender.

They must be less than three (03) months preceding the original Tender submission date or have been established after the date of signature of the Tender Notice.

Any incomplete Tender in accordance with the requirements of the Tender Documents shall be declared non-responsive, in particular the absence of the Tender Deposit issued by a first-class bank approved by the Ministry of Finance.

## **14- Opening of Folds**

The opening of folds will be done in a time

The opening of the administrative documents and the technical and financial offers will take place on.....**27 NOV 2018**..... at **2.30 p.m.** local time, by the Internal Procurement Commission of the National Social Insurance Fund, in its meeting room on the 4<sup>th</sup> floor, room 416 of CNPS Building located at Kennedy Avenue.

Only Tenderers may attend this opening session or be represented by a person of their choice duly mandated.

## **15- Evaluation criteria**

### **a) Eliminary criteria**

- Complete and compliant administrative file 48 hours after the opening date of the Tenders
- Absence of an administrative document at the opening of the Tenders or non-conformity of a document in the administrative file (however, the Tenderer has forty-eight (48) hours to render conform, the non-conform document, failing which it will be eliminated;
- False declaration of falsified document ;
- Absence of a site visit certificate countersigned by the Head of the structure of the locality benefiting from the work and the Tenderer;

- Absence of a quantified unit price in the financial offer;
- Non-validation of at least 70% of the evaluation subcriteria;
- Non-compliance with CSR standards:
  - Number of employees affiliated to CNPS: greater than or equal to 3 (online declaration of the last 03 months), detailed list of employees with their individual registrations to CNPS, attach the Clearance Certificate certifying the update of the payment of contributions;
  - Fair remuneration (respect for SMIG : attach DIPE or salary statements) ;
  - Respect for the principle of gender promotion: justify at least 20% of female gender in the workforce (attach the DIPE, the list of staff and the gender ratio);
  - Civil liability insurance covering the current financial year (attach insurance policy).
  - Failure to meet any of the above criteria results in the elimination of the evaluated offer.

## b) Essential qualification criteria

| No. | CRITERIA   | EVALUATION |    |
|-----|--|------------|----|
|     |  | YES        | NO |
| 1   | <b>General presentation of the offer</b> <ul style="list-style-type: none"> <li>• Spiral binding; Document formatting; Scheduling of different parts of the document; Color dividers</li> </ul>  |            |    |
| 2   | <b>General references of the company</b> <ul style="list-style-type: none"> <li>• Provide proof of services of a cumulative amount at least equal to CFAF 8,900,000 (eight million nine hundred thousand) over the last three (03) years.</li> </ul>   |            |    |
| 3   | <b>Funding capacity</b> <ul style="list-style-type: none"> <li>• Proof of a financing capacity at least equal to CFAF 20,000,000,000 (twenty million).</li> </ul>  |            |    |
| 4   | <b>Conformité to HQSE standards</b> <ul style="list-style-type: none"> <li>• Justify personal protective equipment for workers</li> </ul>  |            |    |
| 5   | <b>Qualification and expérience of key personnel</b> <ul style="list-style-type: none"> <li>• <b>Project Manager :</b> <ul style="list-style-type: none"> <li>- Civil Engineering Technician (Bacc +2 at least or equivalent)</li> <li>- Experience : at least three (03) years</li> </ul> </li> <li>• <b>Work Monitor :</b> <ul style="list-style-type: none"> <li>- Civil Engineering Technician (Bacc at least or equivalent)</li> <li>- Experience : at least (02) years</li> </ul> </li> <li>• Manœuvres</li> </ul> |            |    |
| 6   | <b>Proof of acceptance</b> <ul style="list-style-type: none"> <li>• CCAP and CCTP initialled on all pages and signed on the last page</li> </ul>   |            |    |
| 7   | <b>Planning and Deadline</b> <ul style="list-style-type: none"> <li>• Planning ; Délai ≤ trois (03) mois.</li> </ul>   |            |    |
| 8   | <b>Methodology and organization</b> <ul style="list-style-type: none"> <li>• Presence of a methodological note highlighting an organizational approach to work teams</li> </ul>  |            |    |

## 16- Attribution

The contract will be attributed to the candidate having:

- submitted the compliant administrative offer;
- validated at least 70 percent of the evaluation sub-criteria;

- presented the lowest evaluated financial offer

### **17- Period of validity of offers**

Tenderers shall remain bound by their Tenders for a period of ninety (90) days from the deadline for the submission of Tenders.

### **18- Visit of sites**

As a reminder.

### **19- Additional information**

Additional information can be obtained during working hours at the Service of Contracts on the 9<sup>th</sup> floor (room 903) of CNPS Head Office building, located at the Independence Square, Yaoundé Hyppodrome.

Copies :

- PCA/CNPS
- ARMP
- CIPM
- DAG (SM)
- DECT
- Displaying

**Yaounde, 05 NOV 2018**

Signé(e)

Noel Alain Oliver

MEKULU MVONDO AKAME