



BP 441 Yaoundé – Tél.: 222-22-46-01
P.O BOX Fax : 222-22-57-55

NOTICE FOR A NATIONAL OPEN INVITATION TO TENDER

No. 30/NOIT/CNPS/CIPM/18 OF 22 NOVEMBRE 2018

FOR THE IMPLEMENTATION OF A FIRE SELF-EXTINGUISHING SYSTEM AT CNPS DOCUMENTATION AND ARCHIVES SERVICE AT OKOLO IN YAOUNDE, IN THE PROCEDURE OF EMERGENCY

FUNDING : CNPS Budget

1. Purpose of the Invitation to Tender

As part of the continuing program of strengthening the security of the assets of CNPS and to protect its electrical, electronic and computer against the risks relating to the occurrence of a fire, the Director General of the said institution proposes to launch in the procedure of emergency, a National Open Invitation to Tender for the implementation of a fire extinguishing system at the Documentation and Archives Service in Okolo.

2. Consistency of works

Works subject to this Invitation to Tender are made up of the following services:

- The installation and commissioning of the fire detection system;
- Installation and commissioning of the self-extinguishing system;
- The verification of the earth of mass;
- The installation of the supply circuits of the detection and self-extinguishing systems;
- The laying of the pipes of all the channeling;
- The installation of protections in an electrical cabinet;
- The supply of gluing plans;
- The connection to the existing network taking into account the respect of the phase equilibrium.

In all cases, the work includes all the details of the DQE and the CCTP attached to this file as well as all the constraints necessary for their perfect execution.

3. Execution Deadline

The deadline provided by the project Manager for the realization of the works of this Invitation to Tender is **eight (08) months**.

4. Allotment

Works are united in only one lot.

5. Estimated cost

The estimated cost of the operation at the end of the preliminary studies is **CFA francs 80,089,668 (eighty million eighty-nine thousand six hundred and sixty-eight), excluding taxes.**

6. Participation and origin

Participation in this invitation to tender is open to companies under Cameroonian law with proven experience in the field of electrical engineering, refrigeration and air conditioning and fire safety, and having a competent and experienced technical team composed of High Technicians, qualified technicians and maneuvers.

7. Funding

Work that are subject of this Invitation to Tender are financed by the budget of the National Social Insurance Fund for the financial year 2018 on budget line **7-2D2206** in accordance with the P 112 program.

8. Tender deposit

Each tenderer must attach to his administrative documents, a tender deposit established by a first-rate bank approved by the Ministry of Finance, specifying an amount of **1,600,000 (one million six hundred thousand) Francs CFA.**

This deposit will be valid for thirty (30) days beyond the original date of validity of the offers.

9. Consultation of the Tender File

The file can be consulted during working hours at the Contracts Service located on the 9th floor, room 903 of CNPS head Office building at the Independence Square, as soon as this Notice is published at the contracts magazine, the web site of NSIF www.cnps.cm or through posting.

10. Acquisition of the Tender File

The file may be obtained at the place indicated above, upon publication of this notice, against payment of a non-refundable amount of **80,000 (eighty thousand) CFA francs** in the Special Assignment Account **No. 1003 3052 0707 0070 00003-93** of CNPS opened in the books of the **UBA bank.**

When withdrawing the file, tenderers must in all cases register by leaving their full address (post office box, telephone contacts).

11. Submission of Tenders

Each offer, written in French or English in six (06) copies, one (01) original and five (05) copies marked as such, must reach the Contracts Service, room 903 of the Head Office building no later than **17 December 2018 at 14 pm** local time and must be marked:

**« NATIONAL OPEN INVITATION TO TENDER
No. 30/NOIT/CNPS/DG/CIPM/18 OF 22 NOVEMBRE 2018**

FOR THE IMPLEMENTATION OF THE FIRE SELF-EXTINGUISHING AT CNPS DOCUMENTATION
AND ARCHIVES SERVICE OF OKOLO IN YAOUNDE, IN THE PROCEDURE OF EMERGENCY

TO BE OPEN IN COUNTING SESSION ONLY »

12. Admissibility of Tenders

Under penalty of rejection, the required administrative documents must be produced in original or certified copies by the issuing service, in accordance with the provisions of the Supplementary Regulations of the Invitation to Tender.

They must be less than three (03) months preceding the original date of submission of tenders or have been established after the date of signature of the Invitation to Tender.

Any incomplete tender in accordance with the requirements of the Tender File will be declared inadmissible, notably the absence of the Tender deposit issued by a first-rate bank approved by the Ministry of Finance.

13. Opening of Folds

The opening of folds will be done in a time.

The opening of administrative documents, technical and financial offers will take place on **17 December 2018 at 2.30 pm**, local time, by the Internal Procurement Commission of the National Social Insurance Fund, in the meeting room of the said Commission on the 4th floor, room 416 of CNPS building located at Kennedy Avenue.

Only Tenderers may attend this opening session or be represented by a duly authorized person of their choice.

14. Evaluation criteria

➤ Eliminary criteria

Eliminary criteria are as follow:

- False statements, substitution or falsification of administrative documents;
- Absence of an administrative document at the opening of the folds or non-conformity of a piece of the administrative file (nevertheless, the tenderer has a 48h deadline to make the non-conforming part compliant, otherwise it will be eliminated);
- Absence of the attestation of site visit countersigned by the head of structure of the locality beneficiary of the work and the tenderer;
- Absence of a quantified unit price in the financial offer;
- Non validation of at least 70% of the sub criteria of evaluation;
- Non-compliance with CSR standards:
 - Number of staff members affiliated to the CNPS: greater than or equal to 3 (online declaration of the last 03 months), detailed list of personnel accompanied by their individual registrations at CNPS, attach the Clearance Certificate attesting the updated payment of contributions;
 - Fair remuneration (respect of SMIG: attach DIPE or salary reports);
 - Respect for the principle of promoting gender: justify at least 20% female gender in the workforce (join the DIPE, the list of staff and the gender report);
 - Civil liability insurance covering the current financial year (attach insurance policy).

➤ Essential qualification criteria

No.	CRITERIA	EVALUATION	
		YES	NO
1	General presentation of the company <ul style="list-style-type: none"> • Spiral binding; • Formatting the document; • Scheduling of the different parts of the document; • Colored dividers. 		
2	References of the company <ul style="list-style-type: none"> • Justify benefits of a cumulative amount of at least 25,000,000 (twenty five million) CFA Francs over the last three (03) years. 		
3	Financing capacity <ul style="list-style-type: none"> • A certificate of financing capacity issued by a first-rate bank of an amount greater than or equal to 25,000,000 (twenty five million) CFA francs. 		
4	Conformity to HQSE standards <ul style="list-style-type: none"> • Justify worker protection equipment 		
5	Qualification and Experience of key personnel : <ul style="list-style-type: none"> • Project Supervisor : <ul style="list-style-type: none"> - Engineer in Industrial techniques or equivalent (Bac + 5 at least) - Experience : at least two (02) years • Works Monitor : <ul style="list-style-type: none"> - High Technician in Industrial Techniques or equivalent (Bac + 2 at least) - Experience: at least two (02) years. 		

6	Proof of acceptance of contract conditions <ul style="list-style-type: none"> • CCAP initialed on each page, dated, signed and sealed on the last page followed by the words "read and approved" • CCTP initialed on each page, dated, signed and stamped on the last page followed by "read and approved" 		
7	Planning and deadline <ul style="list-style-type: none"> • Planning, • Deadline ≤ 08 months 		
8	Methodology and organization <ul style="list-style-type: none"> • Methodological note ; • Organizational approach of work teams 		
9	Technical conformity of equipment <ul style="list-style-type: none"> • Attach data sheets 		

15. Attribution

The contract will be attributed to the Tenderer having:

- Presented the administrative compliant Tender ;
- Validated at least 70 per cent of the evaluation sub-criteria ;
- Presented the lowest Financial Tender.

16. Maximum number of lots

Nothing to talk about.

1. Period of validity of tenders

Tenderers shall remain bound by their tenders for a period of **ninety (90) days** from the closing date for the submission of tenders.

17. Visit of sites

A guided tour of the site is planned by the Project Manager after the publication of this Tender Notice.

18. Additional information

Additional information can be obtained during working hours at the Contracts Service, 9th floor, door 903 at CNPS Head Office building./-

Yaoundé, the 22 November 2018

Copies :

- PCA/CNPS
- ARMP
- Président/CIPM
- DAG (SM)
- Displaying.

(é) Noël Alain Olivier MEKULU MVONDO AKAME