



## NOTICE FOR A NATIONAL OPEN INVITATION TO TENDER

No. 01/ONIT/CNPS/DG/CIPM/19 OF 17 JAN 2019

FOR THE SUPPLY OF COMPUTERS AND SHARING SOLUTIONS IN CERTAIN CNPS STRUCTURES

### FUNDING : CNPS Budget

#### 1. Purpose of the Invitation to Tender

As part of the implementation of its 2018-2022 strategic plan, one of the main lines of which is to improve the working conditions of employees by strengthening production tools, the Director General of the National Social Insurance Fund launches a National Open National Invitation to Tender for the supply of computers and sharing solutions for certain CNPS structures.

#### 2. Consistency of services

The services here consist in significantly meeting the needs of the structures through the acquisition of computers and sharing solutions whose minimum general technical characteristics are as follows:

##### ✓ *Ordinary sharing solutions*

- Such a sharing solution is a kit with the following composition:
- 01 complete computer including :
  - 1) 64 bits central processing unit (Core i5 or higher, 16 Go Ram minimum, 02To Hard Disc drive minimum + 240Gb SSD, gigabyte network card);
  - 2) 01 display with integrated loudspeaker, 23 inches minimum, connector provided
  - 3) 01 wireless keyboard, 2.4Ghz,
  - 4) 01 wireless mouse, 2.4Ghz,
  - 5) A Microsoft Windows 8.1 Professional operating system, 64 bits, activated license, enabling the proper functioning of virtualization software, Microsoft desktop software and the latest browser.
- 06 displays with integrated loudspeaker, 23 inches minimum and a DVI cable for connection to the thin client
- 06 Ncomputing L350 or equivalent boxes and their virtualization software;
- 06 wireless keyboards, 2.4Ghz,
- 06 wireless mice, 2.4Ghz,

- 07 protective covers for 23 inch screen;
- 07 overvoltage arresters;
- 07 anti-theft protection cables;
- 01 Ethernet rackmount switch 16 Gigabyte ports (10/100/1000), type DLINK-DGS-1016D, LINKSYS - LGS116, or equivalent ;
- 07 Category 6 Ethernet cables, each 5 meters long, factory crimped.

### ✓ ***Sharing solution for IT professionals***

The sharing solution for IT professionals enables them to work on virtual workstations in a Linux environment.

This sharing solution is a kit with the following composition:

- 05 displays with integrated loudspeaker, 26 inches minimum and a DVI cable for connection to the thin client;
- 05 Ncomputing RX300 or equivalent thin clients and their virtualization software, linux operating system, accessories for mounting on the back of the screen;
- 05 wireless keyboards, 2.4Ghz,
- 05 wireless mice, 2.4Ghz,
- 05 protective covers for 26 inch screen;
- 05 overvoltage arresters;
- 05 anti-theft protection cables ;
- 05 category 6 Ethernet cables, each 5 meters long, factory crimped.

### ✓ ***Sharing solution for the cloud***

The cloud sharing solution reduces the risk of IT downtime by reducing the number of CPUs now replaced by an appropriate server.

This sharing solution is a kit with the following composition:

- 01 rack-mountable 64-bit server with Bios/UEFI to enable virtualization, 32 Gb of Ram, 2x240Gb SSD minimum, 12Tb HD minimum in SAS or SATA, 02 220V power supplies, mounting accessories, 02 processors of type Xeon 4110 or higher, updated DVD of CentOS 7 64 bits, DVD player. This server must be ready for installation of the CentOS7 64-bit operating system and KVM virtualization software.
- 30 displays with integrated loudspeaker, 23 inches minimum and 30 DVI cables for connection to the thin client;
- 30 Ncomputing L350 or equivalent boxes and their virtualization software;
- 30 wireless keyboards, 2.4Ghz,
- 30 wireless mice, 2.4Ghz,
- 30 protective covers for 23-inch screens;
- 30 overvoltage arresters;
- 30 anti-theft protection cables;
- 30 category 6 Ethernet cables, each 5 meters long, factory crimped.

- 04 rackmountable Ethernet switches 16 Gigabyte ports (10/100/1000), type DLINK-DGS-1016D, LINKSYS - LGS116, or equivalent.

✓ **Laptops for computer scientists**

Laptops and their accessories are divided into 03 categories, according to the table below:

company's name	System' use	Minimal characteristics	Accessories	Quantities
<b>Laptop core-i7</b>	Department' head, Chief of Service	<ol style="list-style-type: none"> <li>1. Intel core-i7 processor, seventh or eighth generation, 4 cores, 8 Mb cache (or equivalent)</li> <li>2. Hybrid Storage (7200 RPM Hard Disk + SSD) 1000 GB + 256 GB</li> <li>3. DVD recorder</li> <li>4. RAM : 16Go</li> <li>5. Graphics card 2GB minimum</li> <li>6. 17" FHD 1920x1080 pixels, 120Hz anti-reflection display (matt tile)</li> <li>7. Interfaces: 2 x USB 3.1 Gen 1, 1 x USB-c, 1 x HDMI, 1 x RJ-45 Gb-ethernet, 1 x Headset/Microphone Handset, 1 x Multi-format SD media card reader</li> <li>8. Wireless: 802.11ac, Bluetooth 4.2</li> <li>9. Camera Full HD</li> <li>10. Sound: Stereo speakers, microphones</li> <li>11. Autonomy: 8 hours minimum</li> <li>12. French keyboard, numeric keyboard, backlight</li> <li>13. Security locking slot for anti-theft/anti-intrusion security</li> <li>14. Power adaptor 220/230V</li> <li>15. Windows 10 pro activé</li> </ol>	<ol style="list-style-type: none"> <li>1. Wireless mouse of the same brand as the laptop</li> <li>2. Padded bag, same brand as laptop, adjustable strap</li> <li>3. Network cable cat 6 crimped RJ45 factory 5m</li> <li>4. Notebook lock cable 2.1 m – Steel</li> <li>5. Foldable headset with microphone. Padded and adjustable headband. Padded and swivelling earcups.</li> </ol>	04
<b>Laptop core-i5</b>	Assistant Chief of Service, Chief of	<ol style="list-style-type: none"> <li>1. Intel core-i5 processor, seventh or eighth generation, 4 cores, 6 Mb cache (or</li> </ol>	<ol style="list-style-type: none"> <li>1. Wireless mouse</li> <li>2. Notebook backpack, padded back, durable material, 15" to 18"</li> </ol>	08

company's name	System' use	Minimal characteristics	Accessories	Quantities
	Office, Project Manager	<ul style="list-style-type: none"> <li>equivalent)</li> <li>2. Hybrid Storage (7200 RPM Hard Disk + SSD) 1000 GB + 128 GB</li> <li>3. DVD recorder</li> <li>4. RAM : 8Go expandable</li> <li>5. Graphics card 2GB minimum</li> <li>6. 17" FHD 1920x1080 pixels, 120Hz anti-reflection display (matt tile)</li> <li>7. Interfaces: 2 x USB 3.1 Gen 1, 1 x USB-c, 1 x HDMI, 1 x RJ-45 Gb-ethernet, 1 x Headset/Microphone Handset, 1 x Multi-format SD media card reader</li> <li>8. Wireless: 802.11ac, Bluetooth 4</li> <li>9. Camera Full HD</li> <li>10. Sound: Stereo speakers, microphones</li> <li>11. Autonomy : 8h minimum</li> <li>12. French keyboard, numeric keyboard, backlight</li> <li>13. Security locking slot for anti-theft/anti-intrusion security</li> <li>14. Power adapter 220/230V</li> <li>15. Windows 10 pro activated</li> </ul>	<ul style="list-style-type: none"> <li>notebook compatible</li> <li>3. Network cable cat 6 crimped RJ45 factory 5m</li> <li>4. Notebook lock cable 2.1 m – Steel</li> <li>5. Foldable headset with microphone. (Padded and adjustable headband. Padded and swivelling earcups).</li> </ul>	
<b>Laptop core-i3</b>	Network maintenance, computer maintenance, Application administration	<ul style="list-style-type: none"> <li>1. Intel core-i3 processor, sixth to eighth generation, 2 cores, 4 Mb cache (or equivalent)</li> <li>2. Hybrid Storage (5400 RPM Hard Disk + SSD) 500 GB + 128 GB</li> <li>3. DVD recorder</li> <li>4. RAM : 4Go expandable</li> <li>5. Graphic card 1Go</li> <li>6. Display 15,6" or 17"</li> </ul>	<ul style="list-style-type: none"> <li>1. Wireless mouse</li> <li>2. Notebook backpack, padded back, durable material, 15" to 18" notebook compatible</li> <li>3. Network cable cat 6 crimped RJ45 factory 5m</li> <li>4. Notebook lock cable 2.1 m – Steel</li> <li>5. Foldable headset with microphone. Padded</li> </ul>	11

company's name	System' use	Minimal characteristics	Accessories	Quantities
		FHD 1920x1080 pixels 7. Interfaces: 2 x USB 3.1 Gen 1, 1 x USB-c, 1 x HDMI, 1 x RJ-45 Gb-ethernet, 1 x Headset/Microphone Handset, 1 x Multi-format SD media card reader 8. Wireless: 802.11ac, Bluetooth 4 9. Camera Full HD 10. Sound: Stereo speakers, microphones 11. Autonomy : 6hours minimum 12. French keyboard, numeric keyboard, backlight 13. Security locking slot for anti-theft/anti-intrusion security 14. Power adapter 220/230V 15. Windows 10 pro activated	and adjustable headband. Padded and swivelling earcups 6. USB /RS232 converter	

✓ **General specifications**

- All kits delivered must be uniform, made up of the same models and brands to facilitate deployment and maintenance;
- Within each kit, the wireless keyboard and mouse will be of the same brand;
- The power supply voltage must be that of Cameroon (230V);
- The components of the sharing solution must be compatible with each other without the need to add a converter;
- Network and system configurations, deployment and maintenance will be carried out by CNPS staff who must first be trained in the chosen solution.

The detailed technical specifications of these devices are contained in the Description of the Supply (DS).

**3. Delivery deadline**

The delivery time for the devices is sixty (60) days from notification of the service order to be delivered. Each bidder shall in his offer, propose a deadline for the execution of works.

#### **4. Allotment**

The services will be united in a single lot.

#### **5. Estimated cost**

The estimated cost of the operation at the end of the preliminary studies is **HTT FCFA 134,360,000** (one hundred and thirty-four million three hundred and six thousand francs).

#### **6. Participation and origin**

Participation in this Invitation to Tender is open to any company, a legal entity under Cameroonian law, with proven experience in this type of service.

#### **7. Funding**

The services **covered** by this Invitation to Tender are financed by the **2018-2022** program budget of the National Social Insurance Fund, on budget line **7-2D222** in accordance with program **P110**.

#### **8. Tenser Deposit**

Each tenderer must attach to his administrative documents, a Tender Deposit drawn up by a first-rate bank approved by the Ministry of Finance and listed in Exhibit 10 of the DAO, specifying the amount of **FCFA 2, 680, 000** (two million six hundred and eighty thousand francs ).

The said guarantee must be valid for thirty (30) days beyond the original date of validity of the offers.

#### **9. Consultation of the Tender File**

The file may be consulted during working hours at the Service of Contracts located on the 9<sup>th</sup> floor, room 903, of CNPS Head Office building in Yaoundé, Independence Square, as soon as this Invitation to Tender is published in CNPS website ([www.cnps.cm](http://www.cnps.cm)) or by displaying.

#### **10. Acquisition of the Tender File**

The file may be obtained from the Service of Contracts located on the 9<sup>th</sup> floor, room 903 of CNPS Head Office building in Independence Square as soon as this notice is published, against presentation of a receipt for the payment of a non-refundable sum of **FCFA 150,000** (one hundred and fifty thousand francs) into the Special Account opened in the books of **UNITED BANK OF AFRICA (UBA)** at **No.1003 3052 0707 0070 00003 - 93**.

When withdrawing the file, tenderers must in all cases register by leaving their full address (post office box, telephone).

#### **11. Submission of Tenders**

Each tenderer shall be written in French or English in six (06) copies, one (01) original and five (05) copies marked as such, and shall reach the Service of Contracts, no later than 07 FEV 2019 at **2 p.m.** local time and shall be marked:

**« National Open Invitation to Tender  
No.01/NOIT/CNPS/DG/CIPM/19 OF 17 JAN 2019**

FOR THE SUPPLY OF COMPUTERS AND SHARING SOLUTIONS IN CERTAIN CNPS  
STRUCTURES,

**To be opened during counting session only »**

## **12. Admissibility of Tenders**

Under penalty of rejection, the required documents in the administrative file must be produced in originals or certified true copies by the issuing service or an administrative authority, in accordance with the provisions of the Specific Rules of the Invitation to Tender.

They must be less than three (03) months prior to the original Tender submission date or have been established after the date of signature of the Tender Notice.

Any incomplete Tender in accordance with the requirements of the Tender Documents shall be declared non-responsive. In particular, the absence of a Tender Deposit issued by a first-class bank approved by the Ministry of Finance or failure to comply with the models of the documents in the Tender Documents will result in the outright rejection of the Tender without any recourse.

## **13. Opening of folds**

The opening of folds will be done in a time.

The opening of the administrative documents and the technical and financial offers will take place on 07 FEV 2019 at **2:30 pm** local time, by the Internal Procurement Commission of the National Social Insurance Fund, in the meeting room of the said Commission on the 4<sup>th</sup> floor, door 416 of the CNPS Building located on Kennedy Avenue.

Only bidders may attend this opening session or be represented by a person of their choice duly mandated.

## **14. Evaluation criteria**

### **1. *Eliminatory criteria***

Eliminatory criteria are as follows:

- False declarations, substitution or falsification of administrative documents;
- Absence of an administrative document at the opening of the tenders or non-conformity of a document in the administrative file (however, the tenderer has forty-eight (48) hours to render conform a document non-conform, failing which it will be eliminated;
- Absence of a quantified unit price in the financial offer;
- Absence of the manufacturer's Certificate of Origin;
- Non-validation of at least 70% of the evaluation subcriteria;
- Non-compliance with CSR standards:
  - Number of employees affiliated to CNPS greater than or equal to 3 (online declaration for the last 03 months), the detailed list of employees with their individual registrations to CNPS, attach the Clearing Certificate certifying the update of the payment of contributions;

- Fair remuneration (respect of the minimum wage: attach DIPE and salary statements);
- Respect for the principle of gender promotion: at least 20% of women in the workforce (attach the DIPE, the list of staff and the gender ratio);
- Civil liability insurance covering the current financial year (attach insurance policy).

## 2. Essential qualification criteria

No.	CRITERIA
1	<b>General presentation of the offer:</b> <ul style="list-style-type: none"> <li>• Spiral binding;</li> <li>• Formatting the document;</li> <li>• Scheduling of different parts of the document;</li> <li>• Duplicate dividers.</li> </ul>
2	<b>General references of the company</b> <ul style="list-style-type: none"> <li>• Provide proof of similar services of cumulative amount at least equal to <b>CFA Francs 100,000,000</b> (one hundred million) over the last three (03) years.</li> </ul>
3	<b>Funding capacity</b> <ul style="list-style-type: none"> <li>• Proof of a financing capacity at least equal to <b>CFA F 30,000,000</b> (thirty million).</li> </ul>
4	<b>Qualification and Experience of key personnel:</b> <ul style="list-style-type: none"> <li>• <b>Project Manager:</b> <ul style="list-style-type: none"> <li>- Structural engineer in ICT works ("A" levels +3 at least)</li> <li>- Experience : at least three (03) years</li> </ul> </li> <li>• <b>Supervisor:</b> <ul style="list-style-type: none"> <li>- Senior Technician in ICT works ("A" levels +2 at least)</li> <li>- Experience : at least three (03) years</li> </ul> </li> </ul>
5	<b>Proof of acceptance of the conditions of the File</b> <ul style="list-style-type: none"> <li>• Original of the CCTP initialed on each page, dated, signed and sealed at the end of the document, followed by the words "read and approved".</li> <li>• Original of the CCAP initialed on each page, dated, signed and sealed at the end of the document, followed by the words "read and approved".</li> </ul>
6	<b>Planning and deadline</b> <ul style="list-style-type: none"> <li>• Planning ; Deadline ≤ <b>60 (sixty) days</b></li> </ul>
7	<b>HQSE compliance:</b> Provide protective equipment for workers
8	<b>Technical proposals</b> <ul style="list-style-type: none"> <li>• Justify the availability of a store in Cameroon;</li> <li>• Justify the availability of an After-sales-service;</li> <li>• Justify the origin of the materials</li> </ul>

## 15. Attribution

15.1 The contract will be awarded to the candidate having:

- presented a compliant administrative offer;
- validated at least 70% (seventy per cent) of the essential sub-criteria;
- presented the best financial evaluation.

15.2 If the difference between bidders financial offers is less than 500,000 Fcfa, the contract will be awarded to the bidder with the highest technical score.



**16. Maximum number of lots**

This contract will be tendered in one lot

**17. Period of validity of offers**

Tenderers shall remain bound by their tenders for a period of ninety (90) days from the deadline for the submission of tenders

**18. Additional information**

Additional information can be obtained during working hours at the Service of Contracts at the 9<sup>th</sup> floor (room 903) of CNPS Head Office building, located, Independence Square at Hippodrome, Yaoundé.

Copies :

- PCA/CNPS
- CIPM
- DAG (SM)
- DECT
- Displaying

**Yaoundé, 17 JAN 2019**

**NOEL ALAIN MEKULU MVONDO AKAME**