



OPEN NATIONAL INVITATION TO TENDER

No. 007 /AONO/NSIF/DG/CIPM/19 OF 14 FEBRUARY 2019

FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF ONE HUNDRED AND EIGHTY-THREE (183) AIR CONDITIONING EQUIPMENT (SPLIT), INCLUDING ONE (01) OF 5CV, TWENTY-THREE (23) OF 3.25HP, EIGHTY-FOUR (84) OF 2.5CV AND SEVENTY-FIVE (75) OF 1.5CV AT THE NATIONAL SOCIAL INSURANCE FUND

FUNDING: Budget of the NSIF

1. Purpose of the Invitation to Tender

Within the framework of the renewal and reinforcement of air conditioning production equipment, the Director General of National Social Insurance Fund hereby launches an Open National Invitation to Tender for the supply, installation and commissioning of one hundred and eighty-three (183) air conditioning equipment (split), including one (01) 5cv, twenty-three (23) 3.25hp, eighty-four (84) 2.5cv and seventy-five (75) of 1.5cv to national social insurance fund.

2. Consistency of Services

The services, subject of this Invitation to Tender, include the supply, installation and commissioning of one hundred and eighty-three (183) air-conditioning equipment (SPLIT) and should meet the specifications set out below as prescribed in the Particular Technical Clauses, mainly:

a) SEVENTY-FIVE (75) Air Conditioners with Power Consumption 0.87 kW (1.5 hp)

- Number of phases: 1ph-230 V (50Hz);
- Capacity (cold): 3.5 (1, 4-4, 3) kW;
- Sound power at 1m (int unit): 22/26/34/40 dB (A);
- Sound power at 1m (outdoor unit): 52 dB (A);
- Dehumidification: 1.5 l / h;
- Internal/ air flow unit: 1780 m³ / h;
- 03 speed- automatic scan
- Infrared remote control;
- Type of compressor: ROTATING or SCROLL;
- Freon type: ecological air flow: (407C or 410A).

Nota Bene:

Electrical cables: 3 / 1,5mm² and 4 / 1,5mm² and electrical protection at the modular 16A circuit breaker and dismatic of proximity;

Refrigerant connections: 3/8 "diameter Gas tube, 1/4" dia. Liquid tube, 20m long and 10m max.

b) EIGHTY-FOUR (84) Air Conditioners with Power Consumption 1,17kW (2.5 hp)

- Number of phases: 1ph-230 V (50Hz);
- Capacity (cold): 5.0 (1.5-6) kW;
- Sound power at 1m (in.t unit): 30/34/39/43 dB (A);
- Sound power at 1m (outdoor unit): 53 dB (A);
- Dehumidification: 2 l / h;
- Internal/ air flow unit: 2160 m³ / h;
- Automatic scan - 03 speeds;
- Infrared remote control;
- Type of compressor: ROTATING or SCROLL;
- Freon type: ecological (407C or 410A).

Nota Bene:

Electrical cables: 3 / 2.5mm² and 4 / 2.5mm² and electrical protection at 20A modular circuit breaker and proximity dismatic;

Refrigerant connections: 1/2 "diameter gas tube, 1/4" dia. liquid tube, 20m max length and 10m vertical drop max.

c) TWENTY-THREE (23) Air Conditioners with Power Consumption 2,25kW (3,25 hp)

- Number of phases: 1ph-230 V (50Hz);
- Capacity (cold): 6.8 (1.5-7.5) kW;
- Sound power at 1m (in.t unit): 34/38/43/47 dB (A);
- Sound power at 1m (outdoor unit): 59 dB (A);
- Dehumidification: 2.5 l / h;
- Internal/ air flow unit:: 3600 m³ / h;
- Automatic scan - 03 speeds;
- Infrared remote control;
- Type of compressor: ROTATING or SCROLL;
- Freon type: ecological (407C or 410A).

Nota Bene:

Electrical cables: 3 / 2.5mm² and 4 / 2.5mm² and electrical protection at the modular 25A circuit breaker and dismatic proximity;

Refrigerant connections: 5/8 "diameter Gas tube, 3/8" diam. liquid tube, 30m long and 15m vertical drop max.

d) ONE (01) air conditioner with power consumption 4.7kW (5 hp)

- Number of phases: 3ph-230V (50Hz);
- Capacity (cold): 8.8 (1.5-7.5) kW;
- Sound power at 1m (in.t unit): 44/48/53/67 dB (A);
- Sound power at 1m (outdoor unit): 59 dB (A);
- Dehumidification: 2.5 l / h;
- Unit / internal air flow: 3600 m³ / h;

- Automatic scan - 03 speeds;
- Infrared remote control;
- Type of compressor: ROTARY or SCROLL;
- Freon type: ecological (407C or 410A).

Nota Bene:

Electrical cables: 3 / 2.5mm² and 4 / 2.5mm² and electrical protection at 25A modular circuit breaker and proximity dismatic;

Refrigerant connections: 3/8 "diameter Gas tube, 1/2" dia. liquid tube, 30m long and 15m vertical drop max.

3. Delivery Deadline and Execution Sites

The delivery deadline of services is **four (04) months** upon notification of the order for start-up.

Execution sites, description, quantities and powers are shown in the table below:

STRUCTURE	DESIGNATION	POWER				
		QTIES	5 CV	3.25 CV	2.5 CV	1.5 CV
SDA OKOLO	SPLIT SYSTEM	04			04	
DACI	SPLIT SYSTEM	03			03	
NKONGSAMBA	SPLIT SYSTEM	13		01	03	09
EKONDO TITI	SPLIT SYSTEM	05		02		03
LIMBE	SPLIT SYSTEM	04				04
MAMFE	SPLIT SYSTEM	10		02	05	03
DRCSE	SPLIT SYSTEM	02				02
MVOG-MBI	SPLIT SYSTEM	13		01	07	05
EBOWA	SPLIT SYSTEM	05			04	01
BAFIA	SPLIT SYSTEM	07			02	05
NANGA EBOKO	SPLIT SYSTEM	02				02
SANGMELIMA	SPLIT SYSTEM	25			15	10
INFORMEL YDE	SPLIT SYSTEM	18	01	04	05	08
KRIBI	SPLIT SYSTEM	20		01	13	05
BAFOUSSAM	SPLIT SYSTEM	23		08	14	01
NGAOUNDERE	SPLIT SYSTEM	13		04	06	03
EDEA	SPLIT SYSTEM	12			02	10
BERTOUA	SPLIT SYSTEM	05			01	04
TOTAL		183	1	23	84	75

4. Allotment

The services shall be combined in one (01) lot.

5. Estimated Cost

The estimated cost of the transaction after preliminary studies is CFA F HTT (excluding taxes) **ninety-nine million six hundred and sixty thousand eight hundred and eighty five (99.660.885).**

6. Participation and Origin

Participation to this invitation to Tender is open to any company, legal entity under Cameroon law, having proven experience in this type of services.

7. Funding

The Services subject of this Invitation to Tender shall be financed by the programme budget of the National Social Insurance Fund **2019** financial year, on budgetary line **No. 7-2D229** in conformity with programme **P112**.

8. Provisional Guarantee

Each bidder shall attach to his administrative documents, a bid bond issued by a first-rate bank approved by the Ministry of Finance, and whose list is included in item No.10 of DAO indicating the amount of **CFA F one million nine hundred thousand (1.900.000)**.

This deposit shall be valid for thirty (30) days beyond the original date of validity of offers.

9. Consultation of Tender File

The file may be consulted during working hours at the Contracts Unit situated at the 9th floor, room 903 of the NSIF Head Office Building, Independence Square, upon publication of this Notice in the Contracts Magazine and on the NSIF website or notice board.

10. Acquisition of Tender File

The file may be obtained at the Contracts Unit located on the 9th floor, room 903 of the Head Office Building of the NSIF Independence Square from publication of this notice, against presentation of a payment receipt of a non-refundable amount of **ninety-five thousand (95,000) CFA francs** in the Special Account **No. 1003 3052 0707 0070 00003 - 93** opened in the books of UNITED BANK FOR AFRICA (UBA).

Upon withdrawal, bidders must in all cases register by leaving their full address (post office box, telephone).

11. Submission of offers

Each offer drafted in French or English in six (06) copies, one (01) original and five (05) copies labelled as such should reach the Contracts Unit, not later than **08 march 2019 at 2 pm** local time and must be labelled:

“Open National Invitation To Tender

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FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF ONE HUNDRED AND EIGHTY-THREE (183) AIR CONDITIONING EQUIPMENT (SPLIT), INCLUDING ONE (01) OF 5CV, TWENTY-THREE (23) OF 3.25HP, EIGHTY-FOUR (84) OF 2.5CV AND SEVENTY-FIVE (75) OF 1.5CV AT THE NATIONAL SOCIAL INSURANCE FUND,

To be opened only during the bid-opening session”

12. Admissibility of Bids

Subject to being rejected, administrative document required must be produced in originals or certified true copies by the issuing service or administrative authority, in accordance with the Special Regulations of the Invitation to Tender.

This document should not be older than three (03) months preceding the original date of submission of tenders or have been established after the date of signature of the invitation to Tender.

Any incomplete offer in accordance with the prescriptions of the Tender file shall be declared inadmissible, including the absence of the bid bond issued by a first-rate bank approved by the Ministry of Finance and the non-respect of templates of the Tender File shall result in outright rejection of the bid.

13. Opening of offers

The opening of offers shall be done in a time.

The opening of administrative documents and technical and financial offers will take place on **08 march 2019** at **2:30 pm**, local time, by the Internal Procurement Commission of the National Social Security Fund, in the meeting room of said Commission on the 4th floor, room 416 of the CNPS Building located at Kennedy Avenue. Only bidders may attend this opening session or be represented by a duly authorized person of their choice.

14. Evaluation criteria

➤ Eliminary criteria

The eliminary criteria shall be as follows:

- False statements, substitution or falsification of administrative documents;
- Absence of administrative document at the opening of bids or noncompliance of one of administrative document (however the bidder has a deadline of 48 hours to produce a compliant document, otherwise he shall be eliminated);
- Absence of a declaration of non-withdrawal and non-default in the performance of contracts prior to NSIF countersigned by the Client or his representative and the bidder;
- Absence of a quantified unit price in the Financial Offer;
- **Absence of certificate of origin or approval of an authorized distributor;**
- **Absence of an approval issued by the CNPS in the field of activity concerned;**
- Non-validation of at least 70% of evaluation sub-criteria;
- Non-compliance with CSR standards:
 - Workforce affiliated at the NSIF higher than or equal to 3 (online declarations of the last 03 months), the detailed list of personnel with their individual insured NSIF numbers, attach clearing certificate (APS) showing update of payment of contributions;
 - Fair remuneration (respect of SMIG: join DIPE or salary statements);
 - Respect of the principle of gender promotion: at least 20% female workers in the workforce (attach DIPE, list of personnel and gender report);
 - Liability insurance covering the current financial year (attach insurance policy).

➤ Essential Qualification Criteria

No.	CRITERIA	EVALUATION	
		YES	NO
1	General Presentation of Offer <ul style="list-style-type: none"> • Spiral binding; • Layout of document; • Orderly presentation of different parts of the document; • Colour interlayers. 		
2	General References of Company <ul style="list-style-type: none"> • Justify similar services of an accumulated amount at least equal to CFA F 75.000.000 (seventy-five million) in the last five (05) years; 		
3	Funding Capacity <ul style="list-style-type: none"> • Justify a funding capacity at least equal to CFA F 30.000.000 (thirty-nine million). 		
4	Qualification and Experience of Main Personnel <ul style="list-style-type: none"> • Administrator : <ul style="list-style-type: none"> - Electrical, Cooling and Air-Conditioning or Industrial Engineer ("A" Levels +3 at least); - Experience: at least two (02) years • Monitoring Technician: 		

	<ul style="list-style-type: none"> - Technician in Electrical Engineering or Cooling and Air-conditioning or Industrial Engineering (at least "A" Levels); - Experience: at least two (02) years 		
5	Proof of Acceptance of Contract <ul style="list-style-type: none"> • CCTP original, initialled on each page, dated, signed and sealed on the last page followed by "read and approved" • CCAP original, initialled on each page, dated, signed and sealed on the last page followed by "read and approved" 		
6	Planning and Deadline <ul style="list-style-type: none"> • Planning; deadline \leq four (04) months. 		
7	Technical Suggestions <ul style="list-style-type: none"> • Characteristics and pamphlet. 		
8	After Sales Service <ul style="list-style-type: none"> • Documents justifying the availability of a Spare Parts Warehouse in Cameroon; • Documents justifying the availability of a Repair Shop in Cameroon. 		

15. Attribution

The contract shall be attributed to the candidate having:

- Presented the administrative offer in conformity;
- **Validated at least 70 % (seventy per cent) of the qualification criteria;**
- Presented the evaluated lowest financial bid.

16. Validity of Bids

Bidders shall remain committed to their offers for a period of ninety (90) days from the deadline fixed for the submission of offers.

17. Further Information

Further Information may be obtained during working hours at the Contracts Unit, situated at the 9th floor, room 903 of NSIF Head Office Building.

Copies :

- PCA
- ARMP
- President CIPM
- DAG (SM)
- Notice board

Yaounde, 14 february 2019

THE DIRECTOR GENERAL

*Noël Alain Olivier Mekulu
Mvondo Akame*