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## NOTICE OF AN OPEN NATIONAL INVITATION TO TENDER

**No. 11/AONO/CNPS/DG/CIPM/18 OF 05 JUNE 2018**

FOR SUPPLY OF COMPUTER NETWORK REHABILITATION EQUIPMENT FOR  
TEN (10) SOCIAL INSURANCE CENTRES: MAROUA, SANGMELIMA, MESSA-SI, KUMBA, KRIBI,  
BERTOUA, YOKADOUMA, NGAOUNDERE, BAFOUSSAM, EBOLOWA

### FUNDING: Budget of CNPS

#### 1. Subject of the Invitation to Tender

Within the framework of the continuation of its programme of modernisation of services, the Director General of the National Social Insurance Fund hereby launches an Open National Invitation to Tender for the supply of computer network rehabilitation equipment for ten (10) Social Insurance Centres: Maroua, Sangmelima, Messa-Si, Kumba, Kribi, Bertoua, Yokadouma, Ngaoundere, Bafoussam, Ebolowa.

#### 2. Consistency of services

The services subject of this Invitation to Tender concern the supply of computer network rehabilitation equipment for ten (10) Social Insurance Centres divided in two categories according to the following tables:

##### 2.1 Logical equipment

No.	DESIGNATION
1	Cabinet of 9U - 19 " 4 uprights equipped complete with power strip and lag bolt
2	12U - 19 " 4-post brewing cabinet complete with power strip and lag bolt
3	Pin power strip with minimum 6 outlets - 1U with rack switch in 19 "patch bay
4	4 twisted pair type Cat 6 CL-C SF / UTP Ethernet cable with 600 MHz performance level over 100 meters, 500 meter reel
5	RJ45 Cat 6 socket FTP 568 A / B
6	WiFi Repeater (Wifi Range Extender - Data Transfer Rate: 1200 Mbps - Frequency Band: 2.4 GHz, 5 GHz - Data Link Protocol: Ethernet, Fast Ethernet, Gigabit Ethernet, IEEE 802.11b, IEEE 802.11 a, IEEE 802.11g, IEEE 802.11n, IEEE 802.11ac - Antenna: External Integrated - Minimum number of antennas: 3)
7	Gigabit wifi router (WPA2, 4 operating modes: client mode, repeater mode, router mode and access point, 4 LAN Gb ports, 1 Wan Gb port, built-in power supply, USB 2.0)
8	Cisco Switch Catalyst 2960 24TC-L mountable
9	Patch Panel AMP 24 Ports Cat 6 UTP Equipped - 1U
10	AMP RJ45 / RJ45 Cat6 UTP-white flexible cable-PVC sheath - 5m
11	RJ45 / RJ45 patch cord Cat6 UTP-white-PVC sheath - 0,5m
12	AMP RJ45 / RJ45 Cat6 UTP-white-PVC sheath patch cord - 1m

## 2.2 Common equipment

No.	DESIGNATION
1	Ducts - 95 × 55
2	Corrugated sheath diameter 25 mm in rolls of 50 meters
3	Tip for duct - 95x55 (pack of 2)
4	Inner Angle for duct- 95x55
5	Variable external angle for chute - 95x55
6	Vertical bypass tees to duct - 95x55
7	90 ° flat angle for duct - 95x55
8	Device Locking Clip for duct- 95x55
9	Clips for wall fixing of the corrugated sheat
10	Pack of 8 mm diameter clamps (100 clamps per pack)
11	10 mm dowels in pack of 100 pieces
12	10 mm Screws in package of 100 pieces

All supplies must be new, recently manufactured, latest version and of first quality. These conditions must be justified by the service provider

### 3. Delivery deadline

The period foreseen by the Project Manager for the delivery of the equipment, subject of this Invitation to Tender is **thirty (30) days**.

### 4. Allotment

The services shall be combined in one **(01)** lot.

### 5. Estimated cost

The estimated cost of the transaction at the end of preliminary studies is, excluding taxes (HT) CFA F **50 000 000 (fifty million)**, i.e.including taxes (TTC) CFA F **59 625 000 (fifty nine million, six hundred and twenty five thousands)**.

### 6. Participation and origin

Participation to this Invitation to Tender is open to companies or moral persons established under Cameroonian law with proven experience in this type of services

### 7. Funding

The services covered by this Invitation to Tender are financed from the budget of the National Social Insurance Fund for the financial year 2018 on budget line No.7-2D2206 in accordance with programme P112.

### 8. Provisional guarantee

Each bidder should attach to his administrative documents, a bid bond issued by a first-rate bank approved by the Ministry of Finance and whose list features on item 10 of the Tender File, specifying the amount of **CFA F 1,150,000 (one million, one hundred and fifty thousands)**.

The bid bond shall be valid for thirty (30) days beyond the original date of the validity of bids.

### 9. Consultation of Tender file

The tender file may be consulted during working hours at the Contracts Service located at the 9th floor, room 903 of the Head Office building of CNPS in Yaounde, Independence square, upon publication of this notice to tender in the Contracts Magazine.

### 10.Acquisition of Tender file

The tender file may be obtained at the address indicated above upon publication of this notice, against payment of a non-refundable sum of **CFA francs seventy five thousand (75,000)** into the CAS-ARMP Special Account No. 335988 opened in BICEC agencies.

## 11. Submission of bids

Each bid drafted in English or French, in seven (07) copies, including one (01) original and six (06) copies labelled as such should reach the Contracts Service no later than **05 July 2018** at 02PM local time and shall be labelled:

**“OPEN NATIONAL INVITATION TO TENDER  
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FOR DELIVERY OF COMPUTER NETWORK REHABILITATION EQUIPMENT FOR  
TEN (10) SOCIAL INSURANCE CENTRES: MAROUA, SANGMELIMA, MESSA-SI, KUMBA, KRIBI, BERTOUA,  
YOKADOUMA, NGAOUNDERE, BAFOUSSAM, EBOLOWA  
**TO BE OPENED ONLY DURING THE BIDS OPENING SESSION”**

## 12. Admissibility of offers

Subject to being rejected, the administrative documents required must be produced in originals or true copies certified by the issuing service in accordance with the stipulation specified in the Invitation to Tender

These documents must not be older than three (03) months preceding the original date of submission of bids or must have been established after the date of signature of the tender notice.

Any incomplete bid in accordance with the prescriptions of this Notice to Tender shall be declared inadmissible, especially the absence of the bid bond issued by a first-rate bank approved by the Ministry of Finance or failure to comply with the templates of the Tender Documents will result in outright rejection of bids without appeal.

## 13. Opening of bids

Bids shall be opened in one phase.

The opening of administrative documents and the technical and financial offers shall take place on **05 July 2018** at 03 PM local time, by the Internal Commission of the Tenders Board of the National Social Insurance Fund, in the meeting room of the said Commission at the 4th floor, room 416 of the CNPS building located at Avenue Kennedy.

Only bidders shall attend the bids opening session or be represented by a duly mandated person of their choice.

## 14. Evaluation criteria

### ➤ Eliminary criteria

Eliminary criteria are as follows:

- Absence of an administrative document at the opening of bids;
- False declaration or forged document;
- Absence of a quantified unit price in the financial Offer;
- Absence of warranty and customer service for delivered equipment (Monitoring and support assistance) able to effectively support, locally in Cameroon, the maintenance team;
- Non-validation of at least 70% of the evaluation sub-criteria;
- Non-compliance with CSR standards:
  - Workforce affiliated to CNPS: higher or equal to 3 (online declaration of the last 03 months), a detailed list of personnel with their individual insured numbers, attach clearance certificate (APS) showing update of payment of contributions;
  - Fair remuneration (respect of SMIG: attach DIPE or salary statements);
  - Respect of the principle of gender promotion: justify at least 20% of the female workers in the workforce (attach DIPE, list of personnel and gender report);
  - Liability insurance covering the current financial year (attach insurance policy).

### ➤ Essential qualification criteria

No.	CRITERES	EVALUATION	
		YES	NO

1	<b>General presentation of Offer</b> <ul style="list-style-type: none"> <li>• Spiral binding,</li> <li>• Formatting the document;</li> <li>• orderly presentation of different parts of the document,</li> <li>• colour interlayer.</li> </ul>		
2	<b>General references of company</b> <ul style="list-style-type: none"> <li>• Justify similar services of a cumulative amount at least equal to CFA F 50,000,000 (fifty million) in the last three (03) years.</li> </ul>		
3	<b>Funding capacity</b> <ul style="list-style-type: none"> <li>• Justify a funding capacity at least equal to CFA F 30 000 000 (thirty million)</li> </ul>		
4	<b>Compliance with HQSE standards</b> <ul style="list-style-type: none"> <li>• Justify protection equipment of workers</li> </ul>		
5	<b>Qualification and experience of key personnel</b> <ul style="list-style-type: none"> <li>• <b>Technical Manager:</b> <ul style="list-style-type: none"> <li>- Network or Telecom Engineer, or computer scientist (Bac + 3 or higher)</li> <li>- Experience : at least three (03) years</li> </ul> </li> <li>• <b>Follow-up Technician:</b> <ul style="list-style-type: none"> <li>- Senior Technician in computer or network maintenance (Bac +2 at least or equivalent)</li> <li>- Experience : at least two (02) years</li> </ul> </li> </ul>		
6	<b>Knowledge of work site, of CCAP and DF</b> <ul style="list-style-type: none"> <li>• Certificate of site visit signed on honour by the bidder and in conformity to attached template;</li> <li>• CCAP and DF initialled on each page, dated, signed and stamped on the last page followed by “read and approved”</li> <li>• DF initialled on each page, dated, signed and stamped on the last page followed by “read and approved”</li> </ul>		
7	<b>Planning and Deadline</b> <ul style="list-style-type: none"> <li>• Planning; Deadline ≤ thirty (30) days.</li> </ul>		
8	<b>Methodology and organisation</b> <ul style="list-style-type: none"> <li>• Methodological note</li> <li>• Organisational approach of work team</li> </ul>		
9	<b>Technical compliance of equipment</b> (see evaluation grid)		

### 15. Attribution

The contract shall be awarded to the candidate having:

- Presented the administrative bid in conformity;
- Validated at least 70% (seventy per cent) of evaluation sub-criteria;
- Presented the lowest financial bid.

### 16. Validity of bids

Bidders shall remain committed to their offers within a period of ninety (90) days from the date set for the submission of their bids.

### 17. Visit of site

A guided tour of sites shall be scheduled by the Project Owner after publication of this notice to tender.

### 18. Further information

Further information may be obtained during working hours at the Contracts Service, Head Office building of CNPS located at Independence Square, 9th floor, room 903; phone: 696 54 31 32, 675 13 21 06./-

**“For any act of corruption, please call or send an SMS to MINMAP at the following numbers:  
673 20 57 25 / 699 37 07 48”**

#### Copies :

- MINMAP
- ARMP ;
- President CIPM ;
- DAG (SM)
- Notice board

**Noël Alain Olivier MEKULU MVONDO AKAME**