



NOTICE OF AN OPEN NATIONAL INVITATION TO TENDER

No. **04/AONO/CNPS/DG/CIPM/18 OF 22 JANUARY 2018**

CONCERNING THE REPAIR AND MAINTENANCE OF FIRE EXTINGUISHING SYSTEMS IN THE CENTRAL AND EXTERNAL SERVICES OF THE NATIONAL SOCIAL INSURANCE FUND, IN EMERGENCY PROCEDURE

1. Subject of the Invitation to Tender

The Director General of the National Social Insurance Fund hereby launches an Open National Invitation to Tender, concerning the repair and maintenance of fire extinguishing systems of its central and external services.

2. Consistency of work

Services include repair and maintenance of fire-fighting systems, including portable, mobile (wheel-mounted) and stationary (automatic extinguishing) fire extinguishers, as well as the Armored Fire Fighting (RIA) system and other related equipment if existing in any of the sites, as indicated in the quantitative framework below, in accordance with NF S61-919 (maintenance of fire extinguishers), NF S 62-201, NF EN 671-3 (Maintenance of RIAs equipped with semi-rigid pipes and wall stations equipped with flat pipes) and NF S 62-210 (Fixed extinguishing systems).

The main operations expected from the service provider are as follows:

For the extinguishers

- Inspecting, general control and dusting of bottles and auxiliaries;
- Inspection of fixtures and binding on the sites of work;
- Their accessibility, visibility and good external condition with an affixed, understandable and outward-facing instructions;
- Control of the pressure indicator located in the green part for cylinders with such indicator;
- Security seal control
- General cleaning and removal of residues at the end of visit;
- Etc.

For the RIA and related equipments

- The overall virtual state control of the RIA, including the operation of the diffuser valve, hose, reel and stopcock;
- Check up of the air compressors and the pump drive motor (s) (direction of rotation, shut-off and tripping pressure, operation of automatic changeover if necessary);
- Check up of water flows and pressure as well as the accessibility of each RIA through a standard signaling plate integrating the instructions of use;
- Check up of tightness of the piping and the various related connections;
- Operating life with the most disadvantaged RIA diffuser flow pressure not less than **0.25 Mpa**;
- Draining of pipes;
- no interruption at the start and stop;
- Etc.

3. Allotment

The services shall be combined in a single lot.

4. Estimated cost

The estimated cost of the transaction at the end of the preliminary studies is, excluding taxes (HT) FCFA 25 620 000 (twenty-five million six hundred and twenty thousand), i.e including taxes (TTC) FCFA 30 551 850 (thirty million five hundred and fifty-one thousand eight hundred and fifty).

5. Participation and origin

Participation to this Invitation to Tender is open to companies established under Cameroonian law with proven experience in this type of service.

6. Funding

The services covered by this Invitation to Tender are financed from the budget of CNPS for the financial year 2017 and follows on the budget line 7-6333 in accordance with program 112.

7. Consultation of Tender File

The tender file may be consulted during working hours at the Contracts Service located at the 9th floor, room 903 of the Head Office building, Independence square, upon publication of this Notice to Tender in the Contracts Magazine.

8. Provisional Guarantee

Each bidder must attach to his administrative documents, a bid bond issued by a first-rate bank approved by the Ministry of Finance specifying the amount of FCFA 610 000 (six hundred and ten thousand.)

The bid bond shall be valid for thirty (30) days beyond the original date of the validity of the bid.

9. Acquisition of Tender File

The tender file may be obtained at the place indicated above, upon publication of this notice, against payment of a non-refundable sum of CFA francs 50,000 (fifty thousand) into the CAS-ARMP Special Account No. 335 988 opened in BICEC agencies.

Upon withdrawal of the file, the bidder must in any case be registered by leaving their full address (mailbox, telephone contacts).

10. Submission of Offers

Each bid drafted in English or French, in seven (07) copies, including one (01) original and six (06) copies labelled as such should reach the Contracts Service no later than **13 February 2018** at **11 am** local time, and shall be labelled as:

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EMERGENCY PROCEDURE
TO BE OPENED ONLY DURING THE BID OPENING SESSION »**

11. Admissibility of Offers

Subject to being rejected, the administrative documents required must be produced in originals or true copies certified by the issuing service in accordance with the stipulation specified in the Invitation to Tender.

These documents must not be older than three (03) months preceding the original date of submission of bids or must have been established after the date of signature of the tender notice.

Any incomplete tender in accordance with the prescriptions of this Notice to Tender shall be declared inadmissible, especially the absence of the bid bond issued by a first-rate bank approved by the Ministry of Finance.

12. Opening of Bids

The bids shall be opened in two (02) phases

The opening of administrative documents and technical offers shall take place on **13 February 2018** at 12 noon local time in the meeting room of the Internal Commission of the Tenders Board of the National Social Insurance Fund, at the 4th floor, room 416 of the CNPS building located at Avenue Kennedy.

The opening of financial offers shall take place at the end of the technical analysis and shall concern only bidders who would have obtained at least 70 points out of 100 of the sub-criteria at the evaluation of the technical offer.

13. Execution deadline

The deadline for execution of services shall be thirty (30) months arranged as follows:

- Fixed segment : 06 months ;
- First conditional segment: 12 months ;
- Second conditional segment: 12 months.

14. Evaluation criteria

➤ Eliminary criteria :

The eliminary criteria are as follows:

- Absence of an administrative document at the opening of the bids;
- False declaration or forged document;
- Absence of a quantified unit price in the financial offer;
- Non-validation of at least 70% of the evaluation sub-criteria;
- Non-compliance with CSR standards:
 - Workforce affiliated to CNPS: higher or equal to 03 (online declaration of the last 03 months), a detailed list of personnel with their individual insured numbers, attach clearance certificate (APS) showing update of payment of contributions;
 - Fair remuneration (respect of the SMIG: attach DIPE or salary statements);
 - Respect of the principle of gender promotion: justify at least 20% of the female workers in the workforce (attach DIPE, list of personnel and the gender report);
 - Liability insurance covering the current financial year (attach insurance policy).

➤ Essential criteria

The evaluation criteria shall be as follows:

CRITERIA	POINTS
• Presentation	5
• References of the bidder justifying similar activities in the past three years	25
• Equipment	5
• Experience and qualifications of the staff assigned to the mission	35
• Technical proposal (mission execution methodology)	30
TOTAL	100

These criteria are detailed by sub-criteria in the RPAO. The minimum technical note required for the opening of financial offers is **70 out of 100 points**.

15. Visit of site

A guided tour of the sites shall be scheduled by the Project Manager after publication of this Notice to Tender.

16. Method of selection of the service provider

Proposals will be ranked according to their technical (TS) and financial (FS) scores combined after introduction of weights (T being the weight assigned to the Technical Proposal and P the weight given to the Financial Proposal), as follows: Final score (S)

$$S = TS \times T + FS \times P, \text{ with } FS = \frac{Mn \times 100}{M} \text{ where}$$

- Mn is the total sum of the, compliant and lowest offer;
- M is the sum of the measured offer.

The minimum technical score required is 70/100. Only financial offers of bidders who shall reach this level shall be opened in Invitation to Tender, **T = 0.6 and P = 0.4.**

The Contract shall be awarded to the bidder whose offer shall present the lowest financial bid and be in conformity with the stipulations of the Invitation to Tender; that is, the one with the highest combined technical and financial score.

17. Validity of Bids

The bidders shall remain committed to their offers within a period of ninety (90) days from the date set for the submission of their bids.

18. Further information

Further information may be obtained during working hours at the Contracts Service located at the 9th floor, room 903 of the Head Office building, Independence Square, phone : 696 54 31 32/ 675 13 21 06./-

“For any act of corruption, please call or send an SMS to MINMAP at the following numbers: 673 20 57 25/699 37 07 48”.

Yaounde, **22 JANUARY 2018**

Noël Alain Olivier MEKULU MVONDO AKAME

Copies:

- ARMP (for publication)
- Notice board
- DAG (SM)
- Archives